

**MINUTES**  
**REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**  
**FRANKLIN TOWNSHIP PUBLIC SCHOOLS**  
**BOARD ADMINISTRATIVE CAMPUS**  
**Thursday, May 27th, 2021 – 6:30 P.M.**

**\*TELECONFERENCE\***

*Members of the public wishing to attend the meeting may do so by calling:  
732-839-3003 or 201-685-8250 (alternate number)  
Conference ID: 856-5466*

**CALL OF ROLL**

Ms. Nishita Desai	Mr. Edward Potosnak	<u>Student Liaison</u>
Mr. William Grippio	Ms. Ardaman Singh, Vice President	
Mr. Walter Jackson	Dr. Michael J. Smith	Nafisatu Davies
Ms. Nancy LaCorte, President	Ms. Patricia Stanley	Allani Mena-Herrera- Alternate
Ms. Laurie Merris		Keyla Lopez - Alternate

Dr. John A. Ravally, Superintendent of Schools  
Mr. Jonathan Toth, Assistant Superintendent for Business/Board Secretary  
Dr. Daniel C. Loughran, Assistant Superintendent for Curriculum & Instruction  
Mr. Orvyl Wilson, Director of School Management  
Dr. Brenda Sofield, Director of Pupil Personnel Services  
Mr. Brian Bonanno, Assistant Business Administrator/Manager of HR  
Ms. Mary L. Clark, Coordinator of Policies, Regulations & Communications

12 Members of the Public

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), Copies of the public meeting notice were sent to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Franklin Reporter**, **Tap Into Franklin Township**, Franklin Township Clerk/Manager, District Schools, Offices and Associations, PTO Presidents, and posted on the District website.

**Confidential Session** *(If deemed necessary) (B.A.C. main conference room)*

Moved: Ms. Desai      Seconded: Ms. Singh

Motion to adjourn to confidential session for the purpose of discussing confidential matters, including workers' compensation settlements, contract negotiations, and special education settlements. Minutes of the confidential session will be made public when the reason for confidentiality no longer exists.

*Motion was approved by voice vote with no opposition.*

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT OF FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

**Franklin Township Public Schools embraces its diversity, fosters excellent educational innovation and empowers all students to achieve their highest potential.**

### **DISTRICT GOALS 2020-2021**

- *Health and Safety: Continue to ensure the health and safety of students and staff surrounding COVID-19; Continue to expand additional security measures in all district facilities.*
- *Equity: Continue the elimination of systemic racism and lingering white supremacy, and remove access barriers so all students have equal access to rigorous academic programming. Ensure that all races are included in the structure of the district and any attempt or practice to dominate a race or highlight another unfairly will not be tolerated.*
- *Rigorous Programming: To aid the expansion of innovative college and career readiness programs, affording students the opportunity to pursue their passions with the necessary academic and social/emotional supports to reach their fullest academic potential as measured by individual, academic, and cultural gains. Whether studying in remote or in-person modes, students deserve the connections to curricula, instruction, and each other that allow them to achieve their potential.*
- *Sustainability and Green Initiatives: Explore implementation of solar energy systems for schools without systems and explore other sustainable green initiatives that are environmentally sound and fiscally efficient.*
- *Community Engagement: Work to further relationships with the community at large to promote parental engagement of students attending the Franklin Township Public Schools.*

#### **I. Action to Adopt the Agenda**

Moved: Ms. Singh

Seconded: Ms. Desai

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Desai	Grippo	Jackson	Merris	Potosnak	Singh	Smith	Stanley	LaCorte

#### **II. Superintendent's Report**

- 1) Recent Executive Orders Impacting Schools – This week the Governor signed EO 242, which removes capacity limits on outdoor school events and as of June 4 removes capacity limits on indoor school events. This has the secondary schools approaching their end of year events such as promotions and graduations from a different angle than previously. The high school is surveying parents of Grade 12 students now to determine the best date to host a more traditional outdoor graduation. There is a choice of four different dates between June 25 th and June 30 th . The middle school administrators have selected June 17 th as promotion day and will host an outdoor Grade 8 promotion ceremony in the Franklin High School Athletic Stadium. Once the high school solidifies a date for its ceremony it will be communicated widely directly from the high school.
- 2) ARP ESSER III – This week we learned we will be eligible for approximately 5.8 million dollars of school aid to be utilized over a period of a little more than three years. A portion of the funds will be available as soon as this coming school year, with the balance being available at a later date yet to be determined by the NJDOE. Next month we will be accepting the final allocation at the June Board meeting. We will have from then until November 2021 to develop a spending plan for both Board consideration and NJDOE consideration. Mrs. Washington and her team will work with a district committee to develop the spending plan during the summer and early Fall months.

3) Safe Return Plan – This week we also learned that as a condition of accepting ARP ESSER III funds by June 24 th we will need to submit a plan to the NJDOE that addresses eight key areas such as Universal Masking, Physical Distancing, Hand washing and Respiratory etiquette, Cleaning & Maintaining Healthy Facilities, Contact Tracing, Diagnostic Testing, Vaccination Support, and Accommodations for Children Special Needs Children. The language in this plan really should be very similar to the language in our current restart and reopen plan with modifications addressing newer requirements. We will work with our Restart Committee to begin transitioning our current plan into the new plan format and hope to make the Safe Return Plan available for public review and comment by the week of June 14 th .

### **III. Board President's Report**

Moment of Silence: Please join in a moment of silence for Bruce Medley. Bruce was a long time coordinator of youth activities for Franklin Township. Most people, whether or not you realize, have been touched by Bruce.

Agenda Items: On tonight's agenda some of the items to note are:

- Summer Olympics Program. This is an opportunity for more of our students to learn about our unified sports. Kudos to Dr. Brenda Sofield, Kenny Margolin, and their teams for their hard work on getting this grant.
- NJ School of Conservation Resolution – many of us, and our children know this as Stokes. We are proud to be able to recognize this wonderful environmental education program.
- Thank you to the Bhandari Jain family for their donation of \$5000 to a special education program at FMS.
- Juneteenth – this commemorates the ending of enslavement in the United States. Our students will be participating in many activities leading up to June 19 th.
- May is Asian/Pacific Islanders American Heritage Month. Next year we will read a resolution recognizing AAPI in the beginning of the month. I apologize for the delay.
- Congratulations to Roberta Mitchell and Ana Washington (and their teams) for the Perkins Grant of \$17,343 for the FHS Dance Program.
- Road to Success Curriculum – We are pleased to offer 3 more programs to our RTS students.

Upcoming Fine Visual Performing Art Events- The High School Musical this year is Once Upon an Island which will be streamed on Saturday, June 12, 2021 at 7 pm.

The FMS Musical this year is Shrek, Jr. and can be streamed on Saturday, June 5th at 7pm; and Sunday, June 6th at 2pm and 7pm.

Ticket information for these streamed events can be found on the district website.

A new course at FMS has started for the 7th and 8th grade students called Modern Day Music and Songwriting Production. Jennifer Ketrow is the teacher for this popular elective. Ms. Ketrow reports, "I am proud to report that Nicholas Murillo and Albert Small had songs featured in the 2021 Little Kids Rock Songwriting Exhibition which took place on May 12, 2021 virtually on youtube. This is the first songwriting contest for both students and we are very proud of them. Students from this class have also recently won awards at the 2021 New Jersey Music Educators Association Student Technology Expo which was held virtually on Friday, May 21, 2021. HSC student, Vicente Meza-Jimenez won the Covers/Loops/Remixes (Middle School Division) category and SGS student Nick Murillo won the Original Composition (Middle School Division) category. Additionally, the following SGS and HSC students obtained Bronze and Silver rankings for their music: Julian Gonzalez-Ruiz (HSC 8) – SILVER; Tereza Plaisir (SGS 7) – SILVER; Aziah Jimenez (SGS 8) – BRONZE. Keep up the fantastic work Warriors.

Earlier this month, teacher appreciation week was recognized and in keeping with the spirit of that week, I would like to draw your attention to our website where you will see the names of this year's Educators of the Year. This distinguished list of teachers and educational support professionals represent some of the best in our district.

May 7, 2021 marked School Lunch Hero Day, in celebration of our school nutrition professionals who prepare healthy meals for our students, while adhering to strict nutrition standards, navigating student food allergies, and offering service with a smile, we believe our school nutrition professionals are true heroes. Margaret DeBlasi, Director of Food and Nutrition Services and her tireless staff should be commended. They have provided meals to the community throughout the pandemic even when our schools were in full remote mode. They have continued to provide breakfast and lunches to our students in school as well at four pick up locations and 31 bus stops throughout Town on Fridays. It is estimated that by the end of May they will have served 818,000 meals during the pandemic.

Finally, today was the first day of the Covid-19 vaccine clinic which the Somerset County Department of Health operated at our Hamilton Street Campus. Approximately 340 secondary students were registered for the clinic. Much thanks to Dr. Ravally, Dr. Sofield and our nurses for coordinating this opportunity for our students.

#### **IV. Comments From The Public** *(5 minutes per speaker – agenda items only)*

The meeting was opened for public comments on a motion by Ms. Singh, seconded by Ms. Desai. All board members were in agreement.

There were no comments from the public.

Motion to close the public comment portion of the meeting by Mr. Grippo, seconded by Mr. Jackson. All board members were in agreement.

#### **V. Committee/Liaison Reports** [Curriculum and Instruction](#); [Policy](#); [Communications](#); [Personnel](#); [Safety](#); [Finance](#); [Facilities](#)

#### **VI. New Business**

Moved: Ms. Singh

Seconded: Mr. Potosnak

##### **R-01 Monthly Reports**

##### **M-01 Minutes of Board Meetings**

##### **A-01 Travel & Related Expense Reimbursement**

##### **A-02 Affirm Harassment, Intimidation and Bullying Decisions**

##### **A-03 Use of Internet Search Engines**

##### **A-04 Revised Policies - Second Reading and Adoption**

##### **A-05 New Policy - First Reading**

##### **A-06 Extraordinary Aid**

##### **A-07 Special Education Settlement**

##### **A-08 Special Education Mediation Settlement**

##### **A-09 Summer Olympics Program**

##### **A-10 Facility Use**

##### **A-12 Donation**

##### **A-13 Revised District Travel Protocols**

##### **A-14 School Bus Emergency Exit Drill Report**

##### **A-16 AAPI Heritage Month**

##### **B-01 Warrants & Payrolls**

##### **B-02 Financial Reports**

##### **B-03 Contract Approval** *(All contracts are LEA-funded, unless otherwise noted.)*

B-04	<u>Additional State Aid</u>
B-05	<u>Change Orders</u>
B-06	<u>RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION</u>
B-07	<u>Award of RFP - Behavioral Services</u>
B-08	<u>Award of RFP - Occupational Therapy Services</u>
B-09	<u>Receipt of Bids - District-Wide Garbage Collection &amp; Disposal</u>
B-10	<u>Award of Bid - District-Wide Garbage Collection &amp; Disposal</u>
B-11	<u>Receipt of Bids - Cafeteria Supplies</u>
B-12	<u>Award of Bid - Cafeteria Supplies</u>
B-13	<u>Receipt of Bids - PGM Gym A.C.</u>
B-14	<u>Award of Bid - PGM Gym AC</u>
B-15	<u>FY 2021 &amp; FY 2022 Direct Deposit</u>
B-16	<u>Lease Purchase Financing</u>
B-17	<u>Award of Lease Purchase Bid</u>
B-18	<u>Award of RFP - Auditor</u>
C-01	<u>Out of District Students: School Year 2020-2021</u>
C-02	<u>Field Trip Destinations</u>
C-03	<u>Field Trip Applications</u> <i>(Involving overnight, over 150 miles, or air travel)</i>
C-04	<u>Educator Evaluation System</u>
C-05	<u>District Leader Evaluation System</u>
C-06	<u>Perkins Grant</u>
C-07	<u>RTS Elective Curricula</u>
C-08	<u>New Unit of Study, FMS</u>
C-09	<u>Ed.D. Pilot Study</u>
C-10	<u>Approve Textbooks</u>
P-01	<u>FTEA Association President – Full-Time Leave</u>
P-02	<u>Employments Contracts</u>
P-03	<u>Workers Comp Settlements</u>
P-04	<u>Create Position</u>
P-05	<u>New Job Descriptions</u>
P-06	<u>Personnel Report No. 12, dated May 27, 2021</u>

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes*</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes*</u>	<u>Yes</u>
Desai	Grippo	Jackson	Merris	Potosnak	Singh	Smith	Stanley	LaCorte

\*Ms. Merris abstained on items A-07, A-08 and P-03.

\*Ms. Stanley voted NO on items A-13, P-04, P-05, C-04, C-08, C-09 and C-10.

### R-01 Monthly Reports

Acknowledge receipt of the following reports attached hereto and made a part of the minutes:

a.	Principals' Reports	April	<a href="#">Exhibit R-01.a</a>
b.	Attendance Officer's Report	April	<a href="#">Exhibit R-01.b</a>
c.	Enrollment Report	April	<a href="#">Exhibit R-01.c</a>
d.	Emergency Drill Report	April	<a href="#">Exhibit R-01.d</a>
e.	Suspension Report	April	<a href="#">Exhibit R-01.e</a>

**M-01 Minutes of Board Meetings**

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a) April 27, 2021

Regular

[Exhibit M-01.a](#)

**Administration****A-01 Travel & Related Expense Reimbursement**

Adopt the following resolution:

**Whereas**, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

**Whereas**, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**Whereas**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 16-11-OMB, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**Whereas**, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

**Resolved**, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**Resolved**, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. ([Exhibit A-01](#))

**A-02 Affirm Harassment, Intimidation and Bullying Decisions**

**Whereas**, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

**Whereas**, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

**Whereas**, no requests for a hearing before the Board of Education have been received; and

**Whereas**, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

**Now, therefore be it resolved**, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meeting on April 27, 2021.

**A-03    Use of Internet Search Engines**

Annual approval of the use of the following internet search engines to assist in evaluating candidates for employment in accordance with Policy No. 3125.7 and Regulation No. 3125.7R:

- a. Bing
- b. Google
- c. Yahoo

**A-04    Revised Policies - Second Reading and Adoption**

Approve the second reading and adoption of the following revised policies, detailed in the exhibits attached hereto and made part of the minutes:

- a. Policy 7510: Use of School Facilities ([Exhibit A-04.a](#))
- b. Policy 8561: Procurement Procedures for School Nutrition Programs ([Exhibit A-04.b](#))

**A-05    New Policy - First Reading**

Approve the first reading of the following new policy, detailed in the exhibit attached hereto and made part of the minutes, Policy 5330.05 Seizure Action Plan ([Exhibit A-05](#))

**A-06    Extraordinary Aid**

As recommended by the Superintendent of Schools, motion to file the Extraordinary Aid Application for the 2020-2021 school year, for 104 identified students. The qualified extraordinary aid costs submitted in the application total \$7,640,071.

**A-07    Special Education Settlement**

Approve the Settlement of a Special Education Agreement for Student #307392 for the 2019-2020 through 2023-2024 school years at no additional cost to the district.

LEA funded

**A-08    Special Education Mediation Settlement**

Approve the Settlement of a Special Education Mediation Agreement for Student #310297 for the 2020-2021 school year in the amount of \$500.

LEA funded

**A-09    Summer Olympics Program**

Approve a Summer Special Olympics program for ESY students grades 3-12 during the week of July 19, 2021. This program will provide students an opportunity to learn about, and encourage participation in, the integrated Unified activities available in the Franklin Township Public Schools.

**A-10    Facility Use**

- a.        As recommended by the Superintendent of Schools, authorize retroactively the Somerset County Interscholastic Athletic Association to hold the Somerset County Track and Field event on Monday, May 24, 2021 following all prescribed pandemic protocols.
- b.        As recommended by the Superintendent of Schools, authorize the Somerset County Department of Health to host a Covid-19 vaccination clinic at the Franklin Middle School Hamilton Street Campus. This program will provide Franklin Township Public School students ages 12-17 with an opportunity to register and receive an approved vaccination.
- c.        As recommended by the Superintendent of Schools, authorize the use of and waive any applicable fees associated with the use of Franklin High School on July 10, 2021 and July 11, 2021 by the Elizabeth Avenue Volunteer Fire Company for the purpose of firefighter training.

**A-12    Donation**

Accept a \$5000.00 donation on behalf of the Bhandari Jain Family, to provide enhanced Special Education Programming at the FMS Hamilton Street Campus.

**A-13    Revised District Travel Protocols**

As recommended by the Superintendent of Schools, acknowledge receipt of updated District Travel Protocols as detailed in the exhibit attached hereto and made part of the minutes. ([Exhibit A-13](#))

**A-14    School Bus Emergency Exit Drill Report**

Acknowledge receipt of the School Bus Emergency Exit Drill Report dated March 25, 2021. This drill is conducted semi-annually and detailed in the exhibit attached hereto and made a part of the minutes. ([Exhibit A-14](#))

<b>Business</b>
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**B-01    Warrants & Payrolls**

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

General Warrants – May 27, 2021	\$ 7,108,926.87
Payroll – April 15, 2021	\$ 4,230,381.84
Payroll – April 30, 2021	\$ 4,226,952.53
Enterprise Fund - May 27, 2021	\$ 103,940.16
(Exhibit B-01)	



**B-02    Financial Reports**

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-02.a) (April)
- b. Report of the Treasurer (A-149) (Exhibit B-02.b) (April)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-02.c) (April)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-02.d) (April)
- e. Void Check Report (Exhibit B-02.e) (April)
- f. Transfer Report (Exhibit B-02.f) (April)

**03    Contract Approval (All contracts are LEA-funded, unless otherwise noted.)**

- a. The purchase of security supplies from Murray Paving and Concrete for Elite Preparatory Academy in the amount of \$4,359.82 using non-public funding, through the Educational Services Commission of New Jersey. ([Exhibit B-03.a](#))
- b. The purchase of security supplies from Open Systems Integrators, Inc. for Yinghua International School in the amount of \$4,743.37 using non-public funding, through the Educational Services Commission of New Jersey. ([Exhibit B-03.b](#))
- c. The purchase of security supplies from W.B. Mason for Yinghua International School in the amount of \$429.07 using non-public funding, through the Educational Services Commission of New Jersey. ([Exhibit B-03.c](#))
- d. The purchase of security supplies from CDW-G for Yinghua International School in the amount of \$1,009.56 using non-public funding, through the Educational Services Commission of New Jersey. ([Exhibit B-03.d](#))
- e. The purchase of 4,000 chrome books from CDW-G through cooperative purchasing contract MBSF662 in the amount of \$1,024,000. ([Exhibit B-03.e](#))
- f. The purchase of 132 Dell computers from CDW-G at a cost of \$89,785.08. ([Exhibit B-03.f](#))
- g. The purchase and installation of playgrounds from School Specialty LLC, in the amount of \$695,419. The playgrounds will be installed at the following school locations: Conerly, MacAfee, Pine Grove Manor, Hillcrest, and Franklin Park.  
Pre K Grant Funded
- h. The purchase of yearbooks for both middle schools: Hamilton and Sampson G. Smith. The vendor selected to provide this service is Walsworth. (Student Activity Funded)
- i. A professional service agreement between Children's Therapy Source and Franklin Township Board of Education for physical therapy services and evaluations for Franklin Township School Students during the 2020-2021 school year in the amount of \$90,000.00 (RFP). Additional amount of \$22,000.00 needed, not to exceed a cumulative amount of \$112,000.00. LEA funded.
- j. A professional service agreement between Therapy Travelers LLC and Franklin Township Board of Education for Therapeutic Speech Therapy Services for Franklin Township School Students during the 2020-2021 school year in the amount of \$50,000 (RFP). Additional amount of \$50,000.00 was Board Approved November 19, 2020; additional amount of \$100,000.00 was Board Approved December 17, 2020. Additional amount of \$45,000.00 needed, not to exceed a cumulative amount of \$245,000.00. LEA funded.

- k. An agreement with Caldwell University with the purpose to provide qualified Caldwell University graduate students with appropriately supervised field experiences in a specified area of counseling. This placement helps prepare competent professionals by supporting licensure and/or certification requirements and by providing a significant indicator of the student's potential effectiveness as a professional. There is no cost to the District.
- l. A professional service agreement per the terms and conditions of RFP #1920-08, to provide occupational therapy and/or evaluation services for Franklin Township students during the 2020-2021 school year. Board Approved March 23, 2020 for an amount not to exceed \$400,000.00.  
\*Additional amount of \$145,000.00 needed not to exceed a maximum of \$545,000.00.
- m. A professional service agreement between Jump Ahead Pediatrics and Franklin Township Board of Education for Speech Therapy Services for Franklin Township School Students during the 2020-2021 school year in the amount of \$100,000.00 (RFP). Additional amount of \$50,000.00 was Board Approved December 21, 2020, additional amount of \$100,000.00 was Board Approved February 25, 2021, and additional amount of \$150,000.00 was Board Approved April 27, 2021.  
\*Additional amount of \$110,000.00 needed, not to exceed a cumulative amount of \$510,000.00 LEA funded.
- n. An agreement with Apple Inc. to purchase 1,175 MacBook Air Computers at a cost of \$1,309,197. Contract is awarded through a cooperative purchasing agreement with the Educational Service Commission of New Jersey. Contract ESCNJ 18/19-67. ([Exhibit B-03.n](#))
- o. The purchase of Franklin High School senior class year books from Entourage Year Books out of Princeton Junction NJ. Total amount of purchase \$ 37,311.66

#### **B-04    Additional State Aid**

Accept additional State aid for Chapter 192 / 193 Initial Exam & Class in the amount of \$2,599.

#### **B-05    Change Orders**

##### **a.    Change Order #07 - Alterations at Community Center – Catcord Construction.**

As recommended by SSP Architects, the architect for the Alterations at Community Center project, approval is granted for the following change order as presented by SSP on behalf of Catcord Construction.

COP#14: \$5,225.00

- Costs for furnishing and installing new fabric and gravel by the security booth to make a parking spot.
- Deducted from Exterior Repair Allowance

COP#15: \$5,555.00

- Costs for furnishing and installing new Sure-Fi relay with a communication cable for the traffic arms.
- Deducted from Exterior Repair Allowance

Original Contract	\$ 886,500.00
Previous Approved Change Orders	\$ 1,438.08
Contract Amount Prior to Change Order	\$ 887,938.08
Change Order #07	<b>\$ 996.40</b>
New Contract Amount	<b>\$ 888,934.48</b>

**b. Change Order #08 - Alterations at Community Center – Catcord Construction.**

As recommended by SSP Architects, the architect for the Alterations at Community Center project, approval is granted for the following change order as presented by SSP on behalf of Catcord Construction.

COP#16: \$5,427.00

- Costs for furnishing and installing new Aluminum Exterior Wayfinding Sign.  
- Deducted from Exterior Directional Signage Allowance

CREDIT for Balance of Unused Allowances:

- \$1,423.92 to be CREDITED from the General Repair Allowance

- \$2,867.85 to be CREDITED from the Steel Special Inspection Allowance

Original Contract	\$ 886,500.00
Previous Approved Change Orders	\$ 2,434.48
Contract Amount Prior to Change Order	\$ 888,934.48
Change Order #08	\$ (3,864.77)
New Contract Amount	\$ 885,069.71

**B-06 RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION**

**WHEREAS**, the Franklin Township Board of Education, hereinafter referred to as the Board, desires to transport special education, nonpublic, public and vocational school students to specific destinations; and

**WHEREAS**, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

**WHEREAS**, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

**NOW THEREFORE**, it is agreed that in consideration of prorated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Board as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

**B-07 Award of RFP - Behavioral Services**

Based on the advice of Board Counsel, award contracts for Behavioral Services to the following vendors, in accordance with their proposal dated April 29, 2021. The term of this contract shall be from July 1, 2021 to June 30, 2022:

- Brett Dinovi & Associates LLC of Mt. laurel, NJ - Not to exceed \$185,000
- Graham Behavior Services of Tinton Falls, NJ - Not to exceed \$60,000

**B-08 Award of RFP - Occupational Therapy Services**

Based on the advice of Board Counsel, award contracts for Occupational Therapy Services to the following vendors, in accordance with their proposal dated April 29, 2021. The term of this contract shall be from July 1, 2021 to June 30, 2022:

- INVO Healthcare of Doylestown, PA - Not to exceed \$5,000
- Advance Education Advisement Corp of Hillsborough, NJ - Not to exceed \$10,000
- Occupational Therapy Consultants of Bound Brook, NJ - Not to exceed \$450,000
- Jump Ahead Pediatrics of Jersey City, NJ - Not to exceed \$200,000

**B-09 Receipt of Bids - District-Wide Garbage Collection & Disposal**

It is recommended that the Franklin Township Board of Education receive bids for District-Wide Garbage Collection & Disposal on April 29, 2021.

<u>Bidder</u>	<u>Grand Total Bid</u>
Dave's Suburban Disposal Service LLC	\$212,365.64

**B-10 Award of Bid - District-Wide Garbage Collection & Disposal**

Based upon the advice from Board Counsel, award a contract to Dave's Suburban Disposal Service LLC, located in Flagtown, NJ for District-Wide Garbage Collection & Disposal, in accordance with their bid dated April 29, 2021. The award and contract shall be for a total contract amount of \$212,365.64. The term of this contract is for three years with an optional two year renewal.

**B-11 Receipt of Bids - Cafeteria Supplies**

It is recommended that the Franklin Township Board of Education receive bids for Cafeteria Supplies on May 5, 2021.

<u>Bidder</u>	<u>Bid Amount</u>	<u>Line Items</u>
Unipak Corp	\$9,425	3 of 53
Term Enterprise Inc	\$211,666.85	52 of 53
APPCO Paper & Plastics Corp	\$114,499.20	51 of 53

**B-12 Award of Bid - Cafeteria Supplies**

Based upon the advice from Board Counsel, award a contract to Term Enterprise Inc and APPCO Paper & Plastics Corp for Cafeteria Supplies, in accordance with their bid dated May 5, 2021. The term of this contract shall be twenty-four (24) months with an optional twenty-four (24) month renewal. Our district's main objective is to protect our students, staff, and public during the Covid-19 national health emergency. In an effort to strengthen the district's supply chain and access to health and safety supplies, more than one bidder may be awarded a contract. If more than one bidder is awarded, the district reserves the right to purchase from another vendor if the lowest bidder cannot supply goods due to having a longer lead time or supply challenges.

**B-13     Receipt of Bids - PGM Gym A.C.**

It is recommended that the Franklin Township Board of Education receive bids for PGM Gym A.C. on May 19, 2021.

<u>Bidder</u>	<u>Base Bid</u>
PENNETTA INDUSTRIAL AUTOMATION	\$188,000
CENTRALPACK ENGINEERING CORP.	\$195,000
McCLOSKEY MECHANICAL CONTRACTORS INC	\$209,400
ALL COAST SERVICES INC	\$209,817
AMCO ENTERPRISES INC	\$213,330
SRJ MECHANICAL LLC	\$247,600
EACM CORP	\$254,000
CHAPPELLE MECHANICAL	\$255,800

**B-14     Award of Bid - PGM Gym AC**

Based upon the advice from Board Counsel, award a contract to Pennetta Industrial Automation, located in Little Ferry, NJ for PGM Gym AC, in accordance with their bid dated May 19, 2021. The award and contract shall be for the Base Bid for a total contract amount of \$188,000.

**B-15     FY 2021 & FY 2022 Direct Deposit**

Approve Franklin Township Board of Education's mandatory direct deposit program in accordance with N.J.S.A. 52:14-15h, the Franklin Township Board of Education hereby designates TD Bank as the school district's banking institution that shall be used to implement the direct deposit program.

**B-16     Lease Purchase Financing**

It is recommended that the Franklin Township Board of Education move forward with the Hunterdon County Educational Services Commission to procure a lease for the Franklin Township Board of Education. This Lease Purchase Advisory Service of Hunterdon County Educational Services Commission, will provide a successful award for financing the district Chromebooks. The Franklin Township Board of Education approves the \$2,750 lease advisory service.

**B-17     Award of Lease Purchase Bid**

Approve the financing of equipment through the Hunterdon County Educational Services Commission State Approved Cooperative Purchasing System, Tax Exempt Lease Purchase, for a period of four years at a leasing rate of .9243%, through TD Equipment Finance Inc, NJ, with four annual payments of \$259,943.60 and a total cost of \$1,039,774.40

**B-18     Award of RFP - Auditor**

Based on the advice of Board Counsel, award a contract for Auditor to Lerch, Vinci, & Higgins, LLP of Fair Lawn, NJ, in accordance with their proposal dated May 18, 2021. The term of this contract shall be from July 1, 2021 to June 30, 2022.

<b>Curriculum and Instruction</b>
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**C-01    Out of District Students: School Year 2020-2021**

Approve out of district placements for students, as detailed in the exhibit attached hereto and made a part of the minutes. ([Exhibit C-01](#))

**C-02    Field Trip Destinations**

***There are no field trip destinations to approve at this time.***

**C-03    Field Trip Applications    (Involving overnight, over 150 miles, or air travel)**

Approve the following field trip application:

***There are no field trip applications to approve at this time.***

**C-04    Educator Evaluation System**

Whereas, The Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

Whereas, a committee comprised of administrators, a teacher, a Board of Education member and a community member reviewed state-approved district leader practice evaluation instruments; and

Whereas, the superintendent recommends that the Charlotte Danielson: Frameworks for Teaching Evaluation System be adopted by the Franklin Township Public Schools for the 2021-2022 school year, Therefore, the Board of Education adopts the Charlotte Danielson: Frameworks for Teaching Evaluation System for the 2021-2022 school year.

**C-05    District Leader Evaluation System**

Whereas, The Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

Whereas, a committee comprised of administrators, a teacher, a Board of Education member and a community member reviewed state-approved district leader practice evaluation instruments; and

Whereas, the superintendent recommends that the Stronge Evaluation System be adopted by the Franklin Township Public Schools for the 2021-2022 school year,

Therefore, the Board of Education adopts the Stronge Evaluation System for the 2021-2022 school year.

**C-06    Perkins Grant**

Motion to apply for the following grant for Franklin High School CTE Dance Program:

- Perkins Grant: This is a federal education program in the amount of \$17,343.00 to help fund the CTE FHS Dance Program.

**C-07    RTS Elective Curricula**

Motion to approve the following RTS Program Pathways for the 2021-2022 School Year:

- RTS: RVCC Human Service Certificate, 2-year Career Exploration program, Grades 11-12
- RTS: RVCC Early Childhood Certificate, 2-year Career Exploration program, Grades 11-12
- RTS: RVCC Fitness Certificate, 2-year Career Exploration program, Grades 11-12

**C-08    New Unit of Study, FMS**

Motion to approve the following new Social Studies Unit of Study for Franklin Middle Schools, Grade 8 for 2021-2022 school year:

- Social Studies: *Stamped, Racism, Anti Racism, and You*

**C-09    Ed.D. Pilot Study**

Motion to approve an FHS teacher's Ed.D. study with Johns Hopkins University, a pilot study regarding culturally responsive teaching.

**C-10    Approve Textbooks**

Approve Math Workbook/Textbook Adoption, for Franklin High School and Franklin Middle Schools, for 2021-2022 School Year.

Title: enVision Mathematics Accelerated

Author(s): R. Berry, Z. Champagne, R. Charles, F. Fennell, E. Milou, J. Schielack and J. Wray

Grades: Advanced Grade 7

Publisher: Savvas Learning Company

Copyright Year: 2021

Title: enVision Mathematics

Author(s): R. Berry, Z. Champagne, R. Charles, F. Fennell, E. Milou, J. Schielack and J. Wray

Grades: Grade 6-8

Publisher: Savvas Learning Company

Copyright Year: 2021

Title: enVision Mathematics Algebra 1

Author(s): D. Kennedy Ph.D, E. Milou Ph.D, C. Thomas Ph.D, R. Zbiek Ph.D, and A. Cuoco Ph.D

Grades: Advanced Grade 9-12

Publisher: Savvas Learning Company

Copyright Year: 2018

Title: enVision Mathematics Geometry

Author(s): D. Kennedy Ph.D, E. Milou Ph.D, C. Thomas Ph.D, R. Zbiek Ph.D, and A. Cuoco Ph.D

Grades: Advanced Grade 9-12  
Publisher: Savvas Learning Company  
Copyright Year: 2018

Title: enVision Mathematics Algebra 2  
Author(s): D. Kennedy Ph.D, E. Milou Ph.D, C. Thomas Ph.D, R. Zbiek Ph.D, and A. Cuoco Ph.D  
Grades: Advanced Grade 9-12  
Publisher: Savvas Learning Company  
Copyright Year: 2018

<b>Personnel</b>
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**P-01    FTEA Association President – Full-Time Leave**

As recommended by the Superintendent of Schools, grant full-time leave to the FTEA Association President for the 2021-2022 school year according to the terms and conditions put forth in Article 5:G1(a) of the negotiated agreement between the FTEA and the Franklin Township Board of Education.

**P-02    Employments Contracts**

As recommended by the Superintendent of Schools, approve individual employment contracts with non-aligned district administrative staff from July 1, 2021 through June 30, 2022 as detailed in the exhibits attached hereto and made a part of the minutes. Contracts shall remain confidential until approved by the Board. (Confidential Exhibits P-02.a-h)

**P-03    Workers Comp Settlements**

As recommended by the Superintendent of Schools, approve settlement of Workers' Compensation claims in the matter of the following employees. As detailed in the exhibit attached hereto and made a part of the minutes.

- a. Employee #7094 for an amount not to exceed \$12,570  
Confidential Exhibit P-03.a
- b. Employee #7172 for an amount not to exceed \$10,000 under Section 20  
Confidential Exhibit P-03.b
- c. Employee #6289 for an amount not to exceed \$20,000 under Section 20  
Confidential Exhibit P-03.c
- d. Employee #9128 for an amount not to exceed \$7,500 under Section 20  
Confidential Exhibit P-03.d

**P-04    Create Position**

As recommended by the Superintendent of Schools, approve the creation of the following new position:

- Supervisor of Equity, Inclusion and World Languages



**P-05 New Job Descriptions**

As recommended by the Superintendent of Schools, approve the following new job description as detailed in the exhibit attached hereto and made a part of the minutes.

- Supervisor of Equity, Inclusion and World Languages ([Exhibit P-05](#))

**P-06 Personnel Report No. 12, dated May 27, 2021**

As recommended by the Superintendent of Schools, approve Personnel Report No.12 as detailed in the exhibit attached hereto and made a part of the minutes. ([Exhibit P-06](#)) Attachment [A](#) (B&G); [B](#) (Food Service Staff); [C](#) (Safety Officer); [D](#) (Transportation Staff); [E](#) (Non-aligned Staff)

**A-11 New Jersey School of Conservation Resolution**

Moved: Mr. Potosnak

Seconded: Dr. Smith

**Whereas**, The 240-acre tract of land known as the New Jersey School of Conservation (NJSOC), located in Stokes State Forest, Sussex County, New Jersey together with all the buildings thereon, currently under the management of the Division of Parks, Forestry in the Department of Environmental Protection, since September 1, 2020 is a valued educational resource for cultivating environmentally responsible behaviors through education; and

**Whereas**, The NJSOC has operated as a residential outdoor field center since its early beginnings, housing educators, campers, school children, researchers, graduate students, interns, Directors and alike since the 1930's; and

**Whereas**, The students of Franklin Township Public Schools, a diverse school district with 40 % of its students qualifying for Title I services, have benefited from the environmental educational programs conducted over the years at the NJSOC; and

**Whereas**, The NJSOC has hosted elementary and secondary students from 17 of the 21 NJ counties averaging about 7,000 students being educated about natural systems each year; and

**Whereas**, The NJSOC has always been operated and maintained by the administration of the NJSOC with financial support from the state legislature;

**Now, therefore be it resolved**, that the Board of Education of Franklin Township in Somerset, New Jersey encourages the Senate and General Assembly of the State of New Jersey, to appropriate the necessary resources to support the New Jersey School of Conservation allowing the New Jersey School of Conservation to be utilized in perpetuity as a residential school for environmental studies.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Desai	Grippo	Jackson	Merris	Potosnak	Singh	Smith	Stanley	LaCorte

**A-15 Juneteenth Resolution**

Moved: Ms. Merris

Seconded: Ms. Desai

**Whereas**, Juneteenth Independence Day is a nationally celebrated commemoration of the ending of slavery in the United States; and

**Whereas**, Juneteenth Independence Day began as a holiday in the State of Texas and is now celebrated by 47 states across the nation as a special day of observance in recognition of the emancipation of all slaves in the United States; and

**Whereas**, Juneteenth emphasizes the importance of teaching about our nation's past, helping us to realize what must be done in the future to promote equity and equality within our society;

**Now, therefore be it resolved,** the Board of Education of Franklin Township in Somerset, New Jersey recognizes June 19, 2021 as Juneteenth and encourages all Franklin Township Public School staff and students to engage in activities highlighting the significance of Juneteenth Independence Day during the week leading up to the Juneteenth celebration.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Desai	Grippio	Jackson	Merris	Potosnak	Singh	Smith	Stanley	LaCorte

**A-16    AAPI Heritage Month**

Moved:    Mr. Jackson

Seconded:    Mr. Potosnak

**Whereas,** May 1 to May 31, 2021 is Asian/Pacific American Heritage Month – a celebration honoring Asians and Pacific Islanders and their contributions to the United States; and

**Whereas,** Asian/Pacific American Heritage Month originated with Congress with the month of May selected to commemorate the immigration of the first Japanese to the United States on May 7, 1843; and

**Whereas,** Asian Americans and Pacific Islanders have a long history of contributions to the United States, from playing a major role in the construction of the Transcontinental Railroad, advocating and shaping labor laws, fighting in multiple wars, and so much more;

**Now, therefore be it resolved,** the Board of Education of Franklin Township in Somerset, New Jersey recognizes May 1 - May 31, 2021 as Asian/Pacific American Heritage Month and encourages all in the Franklin Township Public School to celebrate the contributions of Asian Americans and Pacific Islanders to the United States.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Desai	Grippio	Jackson	Merris	Potosnak	Singh	Smith	Stanley	LaCorte

**VII.    Comments From The Public (5 minutes per speaker – any topic)**

The meeting was opened for public comments on a motion by Mr. Potosnak, seconded by Ms. Singh. All board members were in agreement.

There were no comments from the public.

Motion to close the public comment portion of the meeting by Mr. Grippio, seconded by Ms. Desai. All board members were in agreement.

**VIII.    Adjournment**

Action to adjourn at 8:36 p.m.

*Motion was approved by voice vote with no opposition.*

Respectfully submitted,

Jonathan Toth  
Board Secretary